

APPROVED FOR RELEASE ☐  
DATE: 07-12-2011

Central Intelligence Agency  
ATTN: Information and Privacy Act Coordinator  
Washington, D.C. 20505

IPD Registry  
P-19980248  
CHSS

Dear Sir:

The letter is a request under the Privacy Act (5 U.S.C. Section 552a) in conjunction with the Freedom of Information Act (FOIA) (5 U.S.C. Section 552).

I wish to obtain a copy of all documents collected and maintained in various files listed and/or electronically retrievable under my name from the period including August 13, 1990 through November 12, 1998. My full name is

These files may include, but not be limited to, personnel files, security files, background investigation files, office of general counsel files, office of inspector general files, polygraph records/summaries, counter intelligence files, "soft" personnel files, supervisor notes, and electronic (e) mail messages.

Please advise me if my name is contained in other files so that I may make a decision as to whether or not I would want to visually inspect or reproduce these files.

Should any exemption fall under CIA specific regulations, I request copies of those regulations, pursuant to the Freedom of Information Act 5 U.S.C. Section 552, cited in your response.

Should any material be redacted in part or in full, please list the specific exemption and its statutory authority for each applicable document.

As specified in the FOIA, I will expect a reply in 10 working days.

Please be advised that failure to properly respond and promptly release documents under this combined PA/FOIA request will result in an immediate request for judicial review.

Sincerely,

Signed in my presence by  this 12th day of November, 1998.

My Commission Expires: 12/31/98

James Boyd  
Notary